



FACILITIES

The Central Bucks School District will provide facility and energy management services that are clean, safe, secure, reliable, financially sound, and environmentally responsible in alignment with District goals. We will meet the needs and exceed the expectations of our internal and external customers.

INFRASTRUCTURE: Implement a comprehensive facility condition assessment (FCA) program to support and deliver the recommendations outlined in the 2017 District-Wide Facilities Study.

OBJECTIVES:

1. Continue to correct all critical and immediate need deficiencies.
2. District-wide high school library modernizations.
3. Develop a facility condition assessment and facility condition index program.
4. Implement a web-based facility management information system for tracking of building deficiencies.

2018-2019 STRATEGIC INITIATIVES:

- Complete** • Develop a facility condition index based on best management practices.
- Complete** • Load all deficiencies identified during the facility condition assessments into system.
- Continuous** • Develop project scope and budgets.
- Continuous** • Review best management practices at other grades K-12 and higher education facilities.
- Continuous** • Review deficiencies and prioritize with all internal customers other grades K-12 and higher education facilities.
- Continuous** • Create a 1, 3, 5 & 10-year project delivery plan.

ENERGY MANAGEMENT: The District will continue to implement energy conservation/efficiency projects, identify revenue opportunities, and monitor utility bill usage.

OBJECTIVES:

1. Continue to explore opportunities for guaranteed energy savings projects.
2. Increase use of state contracts for LED lighting upgrade projects.
3. Develop energy analytics for sustainability.

2018-2019 STRATEGIC INITIATIVES:

- Complete** • Research the feasibility and return on investment of an LED lighting upgrade for all site lighting District-Wide.
- Continuous** • Continue to communicate with the business manager and finance committee for upcoming project plans.
- Complete** • Contract with a provider for a Utility Bill Management System.
- Continuous** • Benchmark energy consumption.
- Revised** • Identify and resolve invoicing problems.



PROFESSIONAL TRAINING AND DEVELOPMENT: A strategically planned, engaged, and prepared workforce.

OBJECTIVES:

1. Continue to implement a comprehensive training program for all employees.
2. Increase number of employees with professional credentials and participation in professional associations.

2018-2019 STRATEGIC INITIATIVES:

- Continuous** • Reinforce a learning environment that encourages employees to advance job knowledge and succeed in the District.
- Continuous** • All employees participate in the safety & professional development training part of the Penn State Facilities Engineering Institute contract.
- Continuous** • Continue to discuss the benefits obtaining a professional FM credential.
- Continuous** • All Administrators to attend a professional development training, webinar, workshop, or conference.



BUDGET AND RESOURCES: Continue to provide adequate funding levels in support of operational and capital projects for the Department to align staff and increase efficiency.

OBJECTIVES:

1. Continue to develop an operating and capital budget that is fiscally responsible.
2. Continue to review the Department organizational structure to optimize delivery of services to our customers

2018-2019 STRATEGIC INITIATIVES:

- Continuous** • Work closely with the Finance Department to identify appropriate funding levels to correct building deficiencies.
- Continuous** • Identify areas for cost savings by continuing to evaluate policies, procedures, and cooperative purchasing networks.
- Continuous** • Conduct a review of the 2017 Department reorganization plan and recommend realignments or changes to the Finance and HR Departments.
- Complete** • Benchmark the required full-time equivalent (FTE) number of employees to perform custodial services.
- Continuous** • Work closely with the HR Department to update position descriptions.



POLICIES AND PROCEDURES: Facilities, operations, energy, and security policies and guidelines will be updated or developed.

OBJECTIVES:

1. Update current school board policies.
2. Create a district key/access card policy.

2018-2019 STRATEGIC INITIATIVES:

- Revised** • Present updates to the Policy Committee for the 700 and 800 policies.
- Continuous** • Continue research of best management practices of other school districts and FM organizations for potential implementation.
- Continuous** • Upgrade the card access control system.
- Continuous** • Continue to conduct key audits.
- Revised** • Work closely with the Finance and HR Departments for implementation of new policy.